



Cedar Grove-Belgium Area School District
Cedar Grove, Wisconsin 53013



December 2011

Dear Parents and Families:

Keeping you informed is a top priority of the Cedar Grove-Belgium School District. That is why we adopted the ALERTNOW Notification Service several years ago which allows us to send a telephone or e-mail message to you providing important information about school emergencies or events. **We will use ALERTNOW to notify you of school delays, early closures, or cancellations due to inclement weather**, as well as remind you about various events and more. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately by phone.

Elementary Parents Note: If there is a delayed start for the day, a.m. Early Childhood, a.m. 4K and ½ day 5K classes will not be held.

Here is a review of what you need to know about receiving calls sent through ALERTNOW

- If you have Caller ID it will display the school's main number when a general announcement is delivered or if school is cancelled or delayed prior to the start of the school day.
- Caller ID will display 411 if the message is an emergency or if school is cancelled after the school day has started.
- If the ALERTNOW message stops playing, press any key 1-9 and the message will replay from the beginning.
- **The District will also continue to use the local TV and radio stations for school cancellations.** Here is a list of some of those stations: WTMJ Channel 4, TV 6 (Fox), WISN Channel 12, WTMJ 620 AM, Lake FM 94.5, SRIT 95.7 FM, WOKY 920 AM, WHBL 1330 AM, WJUB 91.3 FM

The successful delivery of information is dependent upon **accurate contact information for each student**, so please make certain that we have your most current phone numbers. If the information you provided at registration changes during the year, please let your child's school office know.

Elementary School 668-8518 or 877- 280-7361, Ext. 300 or 304
Middle School 668-8518 or 877-280-7361, Ext. 226 or 227
High School 668-8686 or 877-424-2168, Ext. 549 or 550

We are very excited to continue to use ALERTNOW as a tool to improve parent communication.

Steve

Steven J. Shaw
District Administrator