



# Cedar Grove-Belgium High School

321 North Second Street, Cedar Grove, WI 53013  
High School Phone 920-668-8686 or 1-877-424-2168  
High School Fax 920-668-8605

## 2018-2019 HIGH SCHOOL REGISTRATION INSTRUCTIONS

Parents can find registration materials on our school website at [www.cgbsd.com](http://www.cgbsd.com). Click on the High School button and look for **Registration Information**. There you will find links to documents you may need. Print, complete, and return only the forms which may apply to your child.

If you are **new to the district**, please sign up online at <https://www.signupgenius.com/go/508094fa4ae2ba2fc1-schedule> to schedule an appointment to meet with the counselor. If you are unable to schedule an appointment online, please contact the School Counselor at 920-668-8686 ext. 553 or email [msmillie@cgbrockets.com](mailto:msmillie@cgbrockets.com)

**School Lunch Procedures:** Lunch information is on the school website. Deposit envelopes can be found at your school office or you can make a deposit through the Infinite Campus Parent Portal under the Payments tab. Free and Reduced-Priced School Meal Program applications may be printed from our school website or picked up at your school office.

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<b><u>Student Data</u></b> .....	Use Infinite Campus Parent Portal to update any changes
<b><u>Registration Fees</u></b> .....	Use Infinite Campus Parent Portal to pay online or mail check
<b><u>Military Connections Form</u></b> .....	Found on website – print & return <b><u>Required for All Students</u></b>
<b><u>Home Language Survey Form</u></b> .....	Found on website – print & return <b><u>Required for All Students</u></b>
<b><u>Mail-In Payment Registration Form</u></b> ...	Found on website – print & return <b><u>only if you are not paying online</u></b>
<b><u>New Student Data Form</u></b> .....	Found on website – print & return <b><u>only if New Student</u></b>
<b><u>Current Health Form</u></b> .....	Found on website – print & return <b><u>only if there are changes or New Student</u></b>
<b><u>Chromebook Agreement Form</u></b> .....	Found on website – print & return <b><u>only if Freshman or New Student</u></b>
<b><u>Bus Service Form</u></b> .....	Found on website – print & return <b><u>only if there are changes or New Student</u></b>

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**Student Data:** This can be found on the [Infinite Campus Parent Portal](#) which is accessed through the school website. Please review the information currently on your student’s profile under the Household and Family Members tabs. Make necessary changes to phone numbers, email addresses or non-household contacts. (Non-household contacts can be added under the Demographics tab.) All information on the parent portal must be kept up to date.

**\*Registration Fees:** (Found on parent portal) We strongly encourage you to make payments online. Payments can be made online using the [Infinite Campus Parent Portal](#) under the Payments tab. To pay for Fall Sports, click on the Optional Items button. If you are not making payments via the parent portal, please print and complete the Mail-In Payment Registration Form and return it to the High School Office along with your check payable to Cedar Grove-Belgium High School by August 24, 2018. Course fees will be invoiced at a later date.

NOTE: 1<sup>st</sup> Semester Course Fees will be assigned in September after 1<sup>st</sup> semester schedule changes have been finalized.  
2<sup>nd</sup> Semester Course Fees will be assigned in January after 2<sup>nd</sup> semester schedule changes have been finalized.  
Course Fees (if applicable) will appear on the parent portal after they have been assigned.

**\*Chromebook Agreement:** (For Freshmen and New Students only) Review the document. Print the signature page, complete and return this page to the High School Office.

**\*All Students, please have your required \$25 Chromebook Fee paid in advance before picking up your Chromebook at Open House on August 29. Freshmen and New Students, please have your required Chromebook Agreement Signature Page turned in before Open House. Thank you.**